

HAMPTON INN LANGLEY-SURREY

MEETING PACKAGE

Whether you're honouring your corporate all-stars, training a new class of professionals or planning your company's budget, business meetings feel a little more casual at Hampton. At Hampton Inn & Suites by Hilton Langley-Surrey, we have over 1,600 square feet of meeting space to cater to events.

We welcome you to call or visit us anytime!

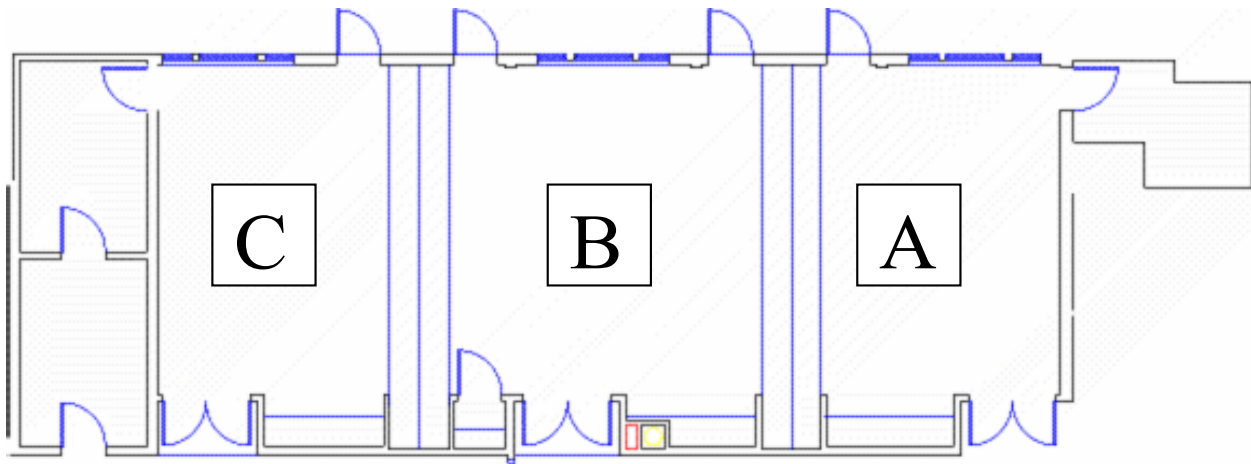


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MEETING ROOMS



Room	Dimensions	Area
Hampton A or C	18 ft. W x 27 ft.. L	486 sq. ft.
Hampton B	24 ft. W x 27 ft.. L	648 sq. ft.
Hampton A/B or B/C	42 ft. W x 27 ft.. L	1,134 sq. ft.
Total Ballroom Hampton A/B/C	60 ft. W x 27 ft.. L	1,620 sq. ft.
Executive Boardroom	27 ft. W x 21 ft.. L	567 sq. ft.

Room	Theatre	Boardroom / Hollow Square	Classroom	U-Shape	Banquet
Executive Boardroom	n/a	10	n/a	n/a	n/a
Hampton A	25	12/20	18	16	32
Hampton B	30	12/25	20	20	48
Hampton C	20	12/16	16	12	24
Room Combos					
Hampton A/B or B/C	80	40	45	32	64*
with buffet table in the room	60	36*	26*	21*	48*
Hampton A/B/C	120	n/a	54	44	112
plus head table guests	100	n/a	46*	40*	96*

*Banquet capacity may vary depending on if dance floor, head table, buffet table, or other additions are required.

MEETING ROOM RATES



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Meeting Room	Rental Rate
Hampton A or C	\$225
Hampton B	\$295
Hampton A/B or B/C	\$520
Hampton A/B/C	\$745
Executive Boardroom	\$275

To inquire about large banquets or weddings, please contact us directly.
All rates are subject to applicable taxes

AVAILABLE RENTALS

Complimentary A/V Equipment

Microphone
 Microphone Stand
 Floor Podium & Table Podium
 Extension Cords & Power Bars

Hotel Rented A/V Equipment

Screen	\$30
Whiteboards w/ markers & erasers	\$30
Flipcharts w/ pads & markers	\$45
TV	\$30
LCD Projector	\$125
Conference Speaker Phone	\$100
SOCAN fees apply	

All rates are subject to applicable taxes

Off-Site Rented A/V Equipment Available Upon Request



Friendly Service, clean rooms, comfortable surroundings, every time.

If you're not satisfied, we don't expect you to pay.

That's our investment & your guarantee. That's 100% Hampton.

MEETING ROOM POLICIES



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Cancellation Policy

A cancellation fee applies to any function cancelled less than 30 days before the scheduled event and 60 days for any exceptional events, banquets, Christmas parties, or weddings. Bookings cancelled within this time frame will be charged 100% of the room rental. Cancellations need to be in writing to be confirmed.

Deposits

Booking contracts signed and received by the hotel require a guarantee by credit card. Any exceptional events, Christmas parties or weddings require a non-refundable \$2000 deposit taken at the time of booking to confirm the event. The remaining balance is due one week before the date of the event. The hotel reserves the right to request a deposit for the total anticipated charges during high-demand periods.

Payment

Cash, credit card, certified check, or debit card are accepted forms of payment. The catering order may not reduce within four business days before the event. Direct billing is only allowed with an approved credit application.

Food and Beverage

Hampton Inn & Suites must supply all food and beverages, except wedding cakes. Catering equipment must remain inside the meeting room. The guaranteed number of guests submitted to the hotel is required two business days before meetings and one week before exceptional occasions. This number will be considered final and is not subject to reduction. It is the responsibility of the group representative to provide the guaranteed number. Otherwise, the original expected number applies for preparation and billing. Gluten-Free and Vegetarian choices are available. Food and beverage plus bar services do not include tax or gratuity.

Function Rooms

Meeting and event rooms will book according to the number of guests anticipated. Hampton Inn & Suites reserves the right to change or move the event to an alternate room if needed. The client is responsible for the loss or damage of all equipment. The use of staples, tacks, tapes or glue will not be allowed on the walls of our meeting room facilities. Masking tape is permitted on wallpapered areas only, not on painted surfaces.

BREAKFAST MENU



Sunshine

(Minimum 10 People)

Scrambled Eggs

Smoked Bacon & Sausage Links

Homemade Cubed Potatoes

Freshly Baked Muffins & Scones

Seasonal Fruits

Apple Juice

\$22.45 per person
plus tax and gratuity



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Country

(Minimum 10 People)

Smoked Bacon & Sausage Links

Belgian Waffles & Cinnamon French Toast
w/ Strawberry Topping & Syrup

Seasonal Fruits

Apple Juice

\$22.45 per person
plus tax and gratuity

BREAKFAST MENU



Continental

(Minimum 10 People)

Seasonal Fruits

Freshly Baked Muffins

Pastry Scones

Banana Bread

Granola Cereal w/ Yogurt

Apple Juice

\$16.20 per person
plus tax and gratuity



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For all menu items:

**Gluten-Free or Vegan or Lactose-Free options
Additional \$3.15 per person**

SANDWICH MENU



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Sandwiches

(Minimum 10 People)

Served on our freshly baked buns & croissants or assortment of wraps.

Served with salad or soup or veggies & dip.

Includes dessert.

Sandwich Choices

Egg

Tuna

Ham & Cheddar

Turkey

Chicken Salad

Vegetarian

Soup Choices

Chicken Corn Chowder

Hamburger Tomato

Broccoli & Cheddar

Cream of Cauliflower

Tomato Vegetable

Turkey Vegetable

Potato & Bacon Chowder

Cream of Mushroom

Continued next page

\$18.70 per person
plus tax and gratuity

SANDWICH MENU



Sandwiches continued.

Salad Choices

Caesar

Waldorf

Kale & Cranberries

Greek

Bean

Asian

Quinoa

Spinach

Tossed w/ Balsamic Vinegar & Ranch

Dessert Choices

Assorted Dessert Bars

Seasonal Fruits

Freshly Baked Cookies

Homemade Tarts

Layered Cakes

Homemade Pies



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\$18.70 per person
plus tax and gratuity

LUNCH & DINNER MENU



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Entrées

(Minimum 10 People)

All entrées are served w/ a choice of salad, dinner rolls and choice of dessert.

Chicken

Baked Parmesan Chicken w/ Noodles \$24.95

Butter Chicken w/ Basmati Rice

Chicken Santa Fe w/ Rice

Chicken Quesadilla w/ Sour Cream & Salsa

Roasted Lemon Herb Chicken w/ Noodles

Chicken Souvlaki w/ Rice

Chicken Fajitas w/ Sautéed Peppers & Onions

Chicken Monterey w/ Rice

Stuffed Chicken w/ Ham & Swiss & Potatoes \$24.95

Beef

Baked Lasagna w/ Garlic Toast

Salisbury Steak w/ Sautéed Onions & Mushrooms & Gravy

Meatballs in Tomato Sauce w/ Rice

Beef Dip w/ Au Jus & Horseradish Mayo

Pork

Honey Glazed Ham w/ Scalloped Potatoes

Perogies w/ Farmer Sausages

Pork Schnitzel w/ Potatoes \$24.94

Pulled Pork w/ Hoagie Buns

Continued next page

\$23.45 per person
plus tax and gratuity

LUNCH & DINNER MENU



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Entrées continued.

Seafood

Stuffed Sole w/ Shrimp & Crab \$28.70

Maple Glazed Salmon w/ Rice \$28.70

Vegetarian

Greek Style Perogies Stuffed w/ Spinach & Feta

Vegetarian Lasagna w/ Garlic Toast

Vegetarian Chili w/ Cheddar Cheese

Enchiladas w/ Spinach & Cheese \$24.95

Salad Choices

Caesar

Waldorf

Kale & Cranberries

Greek

Bean

Asian

Quinoa

Spinach

Tossed w/ Balsamic Vinegar & Ranch

Desserts

Assorted Dessert Bars

Seasonal Fruits

Freshly Baked Cookies

Homemade Tarts

Homemade Pies

Layered Cakes

\$23.45 per person
plus tax and gratuity

BREAK MENU

Baked Goods

Muffins	\$30 per dozen
Danish	\$30 per dozen
Cookies	\$24 per dozen

Beverages

One Pot of Coffee (8-10 mugs)	\$24 each
One Pot of Tea (8-10 mugs)	\$24 each
Assorted Pop (Cans)	\$2.50 each
Apple Juice (Bottles)	\$2.50 each
Orange Juice (Bottles)	\$2.50 each
Bottled Water	\$2.50 each
Hot Chocolate (Packets)	\$2.50 each
Milk Carton (250ml)	\$2.75 each
Milk Carton (500ml)	\$3.25 each

Snacks

Fresh Whole Fruit
Apples or Bananas or Oranges
\$2.50 each

Banana Loaf
\$3.95 each

Healthy Bars
\$2.50 each

Bagels w/ Cream Cheese
\$2.50 each

Yogurt Cups
\$2.75 each

Chocolate Bars
\$3 each

Potato Chips
\$2.50 each
(personal size bag)

All prices are subject to applicable tax and gratuity



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PLATTER MENU



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Each platter serves approx. 20 people

Platter Choices

- Relish Tray w/ Olives \$56.25
- Vegetables & Ranch Dip \$62.50
- Spinach Dip w/ Sourdough \$56.25
- 7 Layer Dip & Nachos \$68.75
- Mini Quiche w/ Broccoli & Cheese \$56.25
- Mini Sausage Rolls \$56.25
- Seasonal Fruit Platter \$68.75
- Assortment of Dessert Bars \$68.75
- Freshly Baked Cookies \$62.50

All prices are subject to applicable tax and gratuity

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PLATTER MENU



Sandwich Platter 1

Served on freshly baked buns & croissants or an assortment of wraps

Choices

- Egg
- Tuna
- Ham & Cheddar
- Turkey
- Chicken Salad
- Vegetarian

\$137.50
plus tax and gratuity
Serves approx. 20 people

Sandwich Platter 2

Served on freshly baked White bread & Whole Wheat bread

Choices

- Egg
- Tuna
- Ham & Cheddar
- Turkey
- Chicken Salad
- Vegetarian

\$125
plus tax and gratuity
Serves approx. 20 people



Deli Meats & Sausage Platter

Assorted items

\$112.50
plus tax and gratuity
Serves approx. 20 people

Cheese & Crackers Platter

Assorted items

\$100
plus tax and gratuity
Serves approx. 20 people

